Early Childhood Educator

Hummingbirds (3-5yrs)

Location: Squamish - Mén'mens ta smánit, Valleycliffe Elementary
Hours of Work: 40hrs/wk; Mon-Fri, 8am-5pm
Start date: As soon as possible

Nature of position: Permanent, Full-Time
Compensation: $27.53
Position posted on: November 3, 2026

ABOUT SSCS:
Founded in 1978, Sea to Sky Community Services (SSCS) is a leading social service provider in BC's Sea to Sky Corridor. We operate within a large geographical area - from Mount Currie to Britannia Beach. We offer 41 programs and services that support and enhance the lives of residents through all ages and stages of life. We help create healthy, connected and diverse communities where everyone can grow, develop and lead meaningful lives.

SSCS is an equal opportunity employer. We are committed to complying with all applicable laws prohibiting discrimination based on race, sex, creed, religion, marital status, age, national origin or ancestry, citizenship, physical or mental disability, medical condition, sexual orientation, political belief, status as a veteran, or any other consideration made unlawful by provincial, federal, or local laws.

Contribution:
The Early Childhood Educator provides support and direct care to children under 6, including children with support needs or infants/toddlers, to stimulate and develop their intellectual, physical and emotional growth.

Qualifications:

1. Early Childhood Education Certificate.
2. Infant and Toddler certificate for 0-3 years programs.
3. Special Needs Certificate an asset.
4. Current BC Early Learning Framework training an asset.
5. One (1) year recent related work experience.
6. Valid approved first aid certificate.
7. Must be 19 years of age.

Job skills and abilities:

1. Demonstrated ability to work as a contributing member of a team.
2. Demonstrated ability to provide care and mature guidance to children.
3. Good written and verbal communication skills.
4. Familiarity with and commitment to the BC Early Learning Framework.
5. Basic computer skills.

Responsibilities:

1. Assists in ensuring the program meets all legal and licensing requirements and adheres to agency and program policies and procedures.
2. Following the BC Early Learning Framework, and under the direction of the Senior Educator, helps to develops and provides a program that reflects the intellectual, physical, emotional, and social needs of the children and promotes positive self-concept, problem solving skills and autonomy.
3. Documents children's learning and experiences with guidance from the BC Early Learning Framework through written anecdotes, collecting work samples and/or photographs. Pedagogical narrations are based on the children's interests as informed by daily observations and are shared with families.
4. Assists in the implementation of individual service plans for children in care with support needs in consultation with families, Supported Child Development workers and other professionals.
5. Recommends, to the Senior Educator, referrals or additional services for children with professionals such as behavioural therapists, occupational therapists and speech language pathologists.
6. Provides behavioural intervention and support for children to assist in the development of their physical, cognitive, emotional and social skills.
7. Reports on progress, behaviours of children and other outstanding issues. Maintains required records and statistics.
8. Communicates with families about children's growth and development and pedagogical narrations. Requests input from and participation of parents in the implementation of programs. Confers with families with regard to unusual or problematic issues.
9. Attends to children's physical needs such as toileting, eating and transferring.
10. Administers first aid and medication in accordance with established policy.
11. Ensures a clean, healthy and safe environment in which the children can interact. Identifies and removes potential hazards.
12. Participates in staff meetings and fundraising activities.
13. Provides work direction to childcare assistants, support staff, volunteers and students as required.
14. Performs other related duties as required.

Requirements:

1. Criminal Record Review.
2. Signed confidentiality form.
3. Approved reference check.
4. Immunization record.

Benefits and Perks:

Healthcare: We offer an extended health program for employees who work 20 hrs/wk or more. The program through Group Health covers MSP premiums, dental, vision, prescription medication, select alternative therapies, life insurance, and long-term disability. We also have an Employee and Family Assistance program. The premiums of the plan are 100% paid by the employer.

Vacation & Leave: Employees accumulate 6% vacation pay on all hours worked in the first and second year of employment. After the first two years of employment, they earn one additional day of vacation per year of service, to a maximum of 35 workdays.

Retirement Pension: When eligible, an employee will be enrolled in the Municipal Pension Plan with a matching contribution by SSCS.

Other Perks: Casual dress, employee events, on-site parking, paid sick days, and more.

Compensation: As per the BCGEU Collective Agreement, the wage is $27.53 per hour.

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