Occupational Therapist

Location: Squamish
Hours of Work: 31 hrs/wk – flexible, no set days
Nature of position: Temporary, Part-Time
Compensation: $56.03

Position posted on: September 15, 2026
Start date: As soon as possible
End date: September 1, 2027 or return of incumbent

ABOUT SSCS:
Founded in 1978, Sea to Sky Community Services (SSCS) is one of BC's most respected and established community service organizations. We operate within a large geographic area - from Pemberton to Britannia Beach - supporting individuals and families living in the Sea to Sky Corridor. We offer 41 programs and services, including early childhood development, childcare, affordable housing, outreach, counselling, family support, seniors and youth services, community living services and respite. We provide a range of services that support our communities and residents through all ages and stages of their lives. Last year, SSCS served 6500 individuals and families in our region.

Contribution:
The Occupational Therapist provides direct therapy services to children. Assesses, plans and carries out individually designed programs of physical treatment appropriate to the child's health requirements and daily living environment which are designed to help the child live, play and work with optimum physical functioning. The Occupational Therapist uses and promotes a family centred approach and mentors parents/caregivers in helpful strategies for the child. The Occupational Therapist is a dedicated and knowledgeable member of the comprehensive children's support team.

Qualifications:
1. Bachelor degree in Occupational Therapy or combined Physical/Occupational Therapy.
2. Registration with the College of Occupational Therapy of BC and eligible for membership with the Canadian Occupational Therapy Association.
3. Paediatric experience (minimum one year preferred).
4. Valid driver's license.

Job skills and abilities:
1. Communication skills, both verbal and written.
2. Good interpersonal skills.
3. Organizational abilities.
4. Ability to work independently and as a member of the Child Development Team.

Responsibilities:

A. Clinical

1. Conducts assessments of children, develops individualized treatment plans and strategies based on the child's requirements and the daily living environment. Provides ongoing support and evaluation. Initiates or supports referrals for additional services from other professionals.
2. Organizes and participates in team meetings/case reviews and individual planning sessions for children.
3. Maintains open and positive communication with parents, requests input and participation of parents in the development of the child's programs. Meets with parents regularly to discuss assessments and progress. Makes home visits. Assists parents in advocating for programs and services they feel are in the best interest of the child and their family.
4. Counsels, guides, teaches or assists families, teachers and others implementing treatment plans and strategies and cautions on any physical limitations.
5. Recommends and/or provides splints, adapted equipment, self-care, play and learning materials to the child/family, as appropriate.
6. Strives to maintain an awareness of developments in the field of paediatric occupational therapy and participates actively in training opportunities on a regular basis or as is deemed necessary.

B. Community

1. Participates as required in the transition process for children transferring to other community programs to ensure a positive experience and continuity of service.
2. Liaises and works collaboratively with physicians, other professionals, therapists, agencies and facilities including Ministry staff. Promotes a family centred approach to case management. Promotes a well-coordinated team approach to agency and inter-agency service delivery in the best interests of the family and the community.
3. Participates in relevant committees, working groups, associations, etc. as directed.
4. Provides information and education, individually or in group settings, to parents, co-workers and the community, relating to prevention, early intervention, diagnosis and treatments of various developmental delays and health conditions.

C. Administrative

1. Maintains records, documentation and reporting as outlined in the Program Operating Manual.
2. Assists the Community Living Services Manager/Director with maintenance and revision of the Program Operating Manual.
3. Other related duties as required.

Requirements:

1. Criminal Record Review.
2. Signed Confidentiality form.
3. Approved reference check.
4. Access to a reliable vehicle.
5. Driver's Abstract.

Benefits and Perks:
Healthcare: We offer an extended health program to employees who work 20 or more hours/week and have completed probation. The program, through Group Health, covers MSP premiums, dental, vision, prescription medication, select alternative therapies, life insurance, and long-term disability. We also have an Employee and Family Assistance program. The premiums of the plan are 100% paid by the employer.

Vacation & Leave: Employees accumulate 6% vacation pay on all hours worked in the first and second year of employment. After the first two years of employment, they earn one additional day of vacation per year of service, to a maximum of 35 workdays.

Retirement Pension: When eligible, an employee will be enrolled in the Municipal Pension Plan with a matching contribution by SSCS.

Other Perks: Casual dress, employee events, on-site parking, paid sick days, and more.

Compensation: As per the BCGEU Collective Agreement, the wage is $52.82 per hour.

Apply today: jobs@sscs.ca